

REGIONAL DISABILITY SUPPORT ADVISORY COMMITTEE (RDiSAC)

28 November 2018

Venue: Room 204, Ko Awatea, Middlemore Hospital, 100 Hospital Road, Otahuhu, Auckland

Time: 9.00am

<p><u>Committee Members</u> Colleen Brown – Committee Co-Chair (CMDHB) Jo Agnew – Committee Co-Chair (ADHB) Allison Roe – WDHB Board Member Catherine Abel-Pattinson – CMDHB Board Member Dianne Glenn – CMDHB Board Member Edward Benson-Cooper – WDHB Board Member Gwen Tepania-Palmer – ADHB Board Member Judy McGregor – WDHB Board Chair Katrina Bungard – CMDHB Board Member Michelle Atkinson – ADHB Board Member Robyn Northey – ADHB Board Member</p> <p><u>Executive Attendees</u> Ailsa Claire, CE ADHB Dale Bramley, CE WDHB Margie Apa, CE CM Health Dana Ralph-Smith, GM ARHOP, CM Health Debbie Holdsworth, Acting Chief Planning & Funding Director (WDHB)</p>	<p>Jane Lees, Nurse Director, Community & Long Term Conditions, ADHB Kate Sladden, Funding & Development Manager, HOP, ADHB Kim Herrick, OD Practic Leader, HR, ADHB Marlene Skelton, Corporate Business Manager, ADHB Matire Harwood, Board Member, WDHB Pat Snedden, Chair of the Board, ADHB Rachael Lorimer, Director of Communications & Stakeholder Agreement Samantha Dalwood, Disability Advisor, WDHB Sanjoy Nand, Chief of Allied Health, Scientific & Technical Professions, CM Health Scott Abbott, Business Support Manager, WDHB Sue Waters, Chief Health Professions Officer/Privacy Officer, ADHB Tim Wood, Funding & Development Manager, Primary Care, WDHB Vicky Tafau – Secretariat (CM Health)</p>
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AGENDA

9.00pm	1. WELCOME, AGENDA ORDER AND TIMING	Page No.
	2. GOVERNANCE	
9.05am	2.1 Attendance & Apologies 2.2 Disclosure of Interests: does any member have an interest they have not previously disclosed? 2.3 Disclosure of Specific Interests: does any member have an interest that may give rise to a conflict of interest with a matter on the agenda? 2.4 Regional DiSAC Terms of Reference 28.2.2018	002 003 004 005
	3. MOH	
9.30am	3.1 MoH discussion with Amanda Bleckmann (Family & Community Support Team, Manager), Mathew Parr (Acting Deputy Director General, Disability) and Toni Atkinson (Disability Support Services, Group Manager). 3.1.1 What the MoH expects from the DiSAC committee. What are our key responsibilities in your view? 3.1.2 How we can work together to improve the lives of disabled people in our community?	
MORNING TEA (10.30am to 10.40am)		
	4. FOR DISCUSSION	
10.40am	4.1 NZ Disability Strategy: what would this look like as a regional charted progress against outcomes? 4.2 Buildings and Services – Hospital Based – audits on hospital facilities for disabled people. Paper to be tabled (Colleen Brown). 4.3 A priority is equity based provision for Maaori and Pacific in particular along with our immigrant communities – how do we achieve this? Report from each area as to what they might be doing currently to achieve this. 4.4 Formats for the DiSAC meetings going forward – an open forum type arrangement at every second meeting. The number of meetings and venue – we all agree that they need to be more central. Once we have dates we can sort out an arrangement with the Deaf Association.	
Next meeting: Wednesday, TBC 2019		

BOARD MEMBER ATTENDANCE SCHEDULE 2018/2019 – RDiSAC

Name	28 Nov	TBC	TBC	TBC	TBC
Colleen Brown (co-Chair)					
Jo Agnew (co-Chair)					
Allison Roe					
Catherine Abel-Pattinson					
Dianne Glenn					
Edward Benson-Cooper					
Gwen Tepania-Palmer					
Judy McGregor	Apologies				
Katrina Bungard	Apologies				
Michelle Atkinson					
Robyn Northey					

**REGIONAL DiSAC MEMBERS’
DISCLOSURE OF INTERESTS
28 November 2018**

Member	Disclosure of Interest
Colleen Brown (co-Chair)	<ul style="list-style-type: none"> • Chair, Disability Connect (Auckland Metropolitan Area) • Member, Advisory Committee for Disability Programme Manukau Institute of Technology • Member, NZ Down Syndrome Association • Husband, Determination Referee for Department of Building and Housing • Director, Charlie Starling Production Ltd • Member, Auckland Council Disability Advisory Panel • Member, NZ Disability Strategy Reference Group • District Representative, Neighbourhood Support NZ Board • Chair, Rawiri Residents Association • Director and Shareholder, Travers Brown Trustee Limited
Jo Agnew (co-Chair)	<ul style="list-style-type: none"> • TBC
Allison Rowe	<ul style="list-style-type: none"> • TBC
Catherine Abel-Pattinson	<ul style="list-style-type: none"> • Board Member, Health Promotion Agency • National Party Policy Committee Northern Region • Member, NZNO • Member, Directors Institute • Husband (John Abel-Pattinson), Director, Blackstone Group Ltd • Husband, Director, Blackstone Partners Ltd • Husband, Director, Bspoke Ltd • Husband, Director, 540 Great South Ltd • Husband, Director, Barclay Suites • Husband, Chairman, Lifetime Design • Husband, Director, various single purpose property owning companies • Co-Chair, National Party Health Policy Committee
Dianne Glenn	<ul style="list-style-type: none"> • Member, NZ Institute of Directors • Life Member, Business and Professional Women Franklin • Member, UN Women Aotearoa/NZ • President, Friends of Auckland Botanic Gardens and Chair of the Friends Trust • Life Member, Ambury Park Centre for Riding Therapy Inc. • Member, National Council of Women of New Zealand • Justice of the Peace • Member, Pacific Women’s Watch (NZ) • Member, Auckland Disabled Women’s Group • Life Member of Business and Professional Women NZ
Edward Benson-Cooper	<ul style="list-style-type: none"> • TBC
Gwen Tepania-Palmer	<ul style="list-style-type: none"> • TBC
Judy McGregor	<ul style="list-style-type: none"> • TBC
Katrina Bungard	<ul style="list-style-type: none"> • Chairperson MECOSS – Manukau East Council of Social Services. • Deputy Chair Howick Local Board • Member of Amputee Society • Member of Parafed disability sports • Member of NZ National Party
Michelle Atkinson	<ul style="list-style-type: none"> • TBC
Robyn Northey	<ul style="list-style-type: none"> • TBC

**REGIONAL DISABILITY SUPPORT ADVISORY COMMITTEE MEMBERS'
REGISTER OF DISCLOSURE OF SPECIFIC INTERESTS**

Specific disclosures (to be regarded as having a specific interest in the following transactions) as at 28 November 2018

Director having interest	Interest in	Particulars of interest	Disclosure date	Board Action

Terms of Reference

DISABILITY SUPPORT ADVISORY COMMITTEE (DiSAC)

Establishment

Section 35 of the New Zealand Public Health and Disability Act 2000 (the Act) requires the Board of a DHB to have a committee to advise on disability issues called the Disability Support Advisory Committee. The committee must provide for Māori representation.

These Terms of Reference provide for the establishment of a single Disability Support Advisory Committee (DiSAC) to advise the Boards of Auckland, Counties Manukau and Waitemata DHBs (metro Auckland DHBs) on disability issues, as required by the Act.

This committee replaces Auckland and Waitemata DHBs' current joint DiSAC and Counties Manukau DHB's current DiSAC.

Purpose

As provided by section 35 of the Act, DiSAC's purpose is to advise the Boards of the metro Auckland DHBs on disability issues.

Functions

As provided by clause 3 of Schedule 4 of the Act, DiSAC's functions are as follows:

- (1) To provide advice on:
 - (a) the disability support needs of the resident population of the metro Auckland DHBs; and
 - (b) priorities for use of the disability support funding provided.

- (2) To ensure that the following promote the inclusion and participation in society, and maximise the independence, of the people with disabilities within the DHB's resident population:
 - (a) the kinds of disability support services the metro Auckland DHBs have provided or funded or could provide or fund for those people:
 - (b) all policies the metro Auckland DHBs have adopted or could adopt for those people.

- (3) To ensure that its advice this is not inconsistent with the New Zealand disability strategy.

Responsibilities

To carry out its functions, DiSAC will develop and operate under an explicit philosophy that values diversity and self-determination for people with disabilities.

In particular, DiSAC will provide advice on:

1. The overall performance of disability support services delivered by, or through, the metro Auckland DHBs

2. The development of strategies and policies related to disability support services, disability issues and health service provision for people with disabilities in metropolitan Auckland, having regard to, as appropriate:
 - a. the United National Convention on the Rights of Persons with Disabilities.
 - b. the New Zealand Disability Strategy.
 - c. the Health of Older People Strategy and the New Zealand Positive Ageing Strategy.
 - d. the strategic planning processes of the metro Auckland DHBs, including the Northern Region's Long-Term Investment Plan (LTIP), Information Systems Strategic Plan (ISSP) and Health Plan, and related consultation processes.
3. The performance of disability support services against expectations as set out in Annual Plans and other relevant accountability documents, documented standards and legislation.
4. The delivery of mainstream health services by disabled people.
5. Contributions that can be made by the metro Auckland DHBs to the development and implementation of regional and national policies related to disability issues.
6. The development and maintenance of relationships with disability stakeholders to support regional collaboration and co-ordination.
7. The extent to which Annual Plans demonstrate how disabled people will access health services and how metro Auckland DHB will ensure that the disability support services they provide are coordinated across the DHBs and with services of other providers to meet the needs of disabled people.
8. How the metro Auckland DHBs can meet their responsibilities to deliver the Government's vision and strategies for people with disabilities.
9. How to build capacity for Māori and Pasifika to participate in the health and disability sector and for the sector to meet the needs of Māori and Pasifika.
10. The criteria, priorities and systems to be used in providing, auditing and monitoring disability support services.
11. The management of risks relevant to the provision of disability support services.
12. The implications of strategic planning, prioritisation and funding decisions.

Accountabilities

DiSAC is accountable to the Boards of the metro Auckland DHBs.

While DiSAC's role is advisory only, the Boards of the metro Auckland DHBs may delegate to DiSAC the authority to make decisions and take actions on their behalf in relation to certain matters. In this event, the Boards of the metro Auckland DHBs may need to amend their delegation policies and seek the approval of the Minister of Health pursuant to clause 39 of Schedule 3 of the Act.

Any recommendations or decisions of DiSAC must be ratified by the Boards of the metro Auckland DHBs (unless authority has already been delegated to DiSAC).

DiSAC may only give advice or release information to other parties under authority from the Boards of the metro Auckland DHBs.

DiSAC must comply with all relevant provisions of the Act, including requirements relating to committee meetings.

Members of DiSAC must comply with processes and requirements of the Boards of the metro Auckland DHBs, whether or not they are Board members or external appointees.

Membership

DiSAC shall comprise:

- Up to four Board members from each of the three metro Auckland DHBs
- Appointed members as may be required to complement the skills and experience of Board members.

At least three members of DiSAC shall be Māori.

Quorum

A majority of DiSAC's Board members must be present before DiSAC can be convened.

DiSAC decisions can be reached by a simple majority of members present (whether Board members or external appointees).

Conduct and Frequency of Meetings

It is envisaged that DiSAC will meet quarterly, although the frequency of meetings will be a matter for the Chairperson to decide. The Chairperson will also decide the venue for meetings.

Conflicts of Interest

As required by clause 6(3) of Schedule 3 of the Act, prospective appointees to committees are required to disclose existing and potential conflicts before they are appointed. Any subsequent conflicts must also be declared, especially when funding matters are being considered.

Review

These Terms of Reference will be reviewed by DiSAC and the Boards of the metro Auckland DHBs after one year of operation and subsequently at least every three years.